



OXFORD FIRE DEPARTMENT



SB CHURCH MEMORIAL TOWN HALL
OXFORD, CONNECTICUT 06478-1298

Scott J. Pelletier, Chief

OXFORD CENTER VOL. FIRE CO.
QUAKER FARMS VOL. FIRE CO.
RIVERSIDE VOL. FIRE CO.

Ron W. Prajer, Assistant Chief Andrew Coy, Assistant Chief

The minutes of the regular monthly meeting of the Oxford Board of Fire Chiefs, held in the Oxford Town Hall on 486 Oxford Road, Oxford, Connecticut on Wednesday, October 10th, 2012 are as follows:

The meeting was called to order by Chief Pelletier at 7:35 p.m.

ROLL CALL: The roll call was taken and placed on file. Those in attendance were Chief Pelletier, AC Prajer, AC Coy, Admin Asst. Vic Noll, Brian Francione and Training Officer Keith Nelsen

MINUTES: The reading of the minutes for the September 12th 2012, meeting was waived because the minutes were mailed in advance. AC Coy moved to accept the minutes as presented. Seconded by AC Prajer. All aye.

CORRESPONDENCE:

Received

1. September Calls from Northwest
2. Company Reports
3. 9/13/2012 1st Selectman re Town Vehicles
4. 9/20/2012 Selectmen's Office re Cedarstone Road Change
5. 9/20/2012 Aquarion Water re Plans for Restoration of Service
6. 9/20/2012 Valley Fire School re Thank You
7. 9/20/2012 Selectmen's Office re Award Tanker 43 Bid
8. 9/23/2012 Richard Kearns re Take a Stand Day 2012
9. 9/24/2012 Hemlock Hill RV re Cost of Repairs to Fire Safety Trailer
10. 9/25/2012 1st Selectman re Doctor's Appointments
11. 9/27/2012 Bethany FD re Regional Rural Water Supply Drill
12. 10/01/2012 BOS Agenda 10/3/2012
13. 10/03/2012 P&Z re Cedarstone Road
14. 10/09/2012 Selectmen's Office re Cedarstone Road 2nd Request

Sent

1. Minutes for September meeting
2. Call for October meeting
3. October Chiefs Meeting Package
4. 10/02/2012 2012-052 re Background Clearance Requests
5. 09/24/2012 2012-053 re SCBA Physicals Due November 2012
6. 09/13/2012 2012-054 re Tanker 43 Bid
7. 09/13/2012 2012-055 re Pulte Homes Phase 4 Fire Hydrants

A VOLUNTEER DEPARTMENT PROUDLY SERVING ITS COMMUNITY

"SINCE 1940"

"An Equal Opportunity Employer"

CHIEF'S REPORTS:Fire Department

	Calls	
	Month	Year
Department	24	298

	Calls		Drills/Training		Work Sessions	
	#	Man Hrs	#	Man Hrs	#	Man Hrs
Center *	23	131	1	44	2	41
Quaker Farms *	21	67	3	60	4	110
Riverside *	17	46	9	129	2	3
	<i>* from FireHouse</i>					

Quaker Farms - AC Coy reported everything is up & running. The light tower has been installed on E31.

Riverside - AC Prajer and reported everything up & running. Starting issue on E51 and the step on R54 have been resolved.

Oxford Center - Chief Pelletier reported that everything is up & running. Still waiting for information on the steering box on 41. The windshield in 42 and adjust the fuel tank sensor still work in progress.

Equipment Testing - Still waiting for ladder certs. The annual service for generations at the three stations was completed and block heaters were installed at Quaker farms and Riverside. SCBA compressors at Center and Riverside were serviced and tested. DOT testing cycle is will start with TK46 on 10/15.

Follow up - AC Prajer to follow up on three inactive members at Riverside that still have not returned gear. Firefighters missing SCBA physicals were discussed. Chief Pelletier recommended if the four appointments haven't been completed or schedule by Monday, letters will be sent notifying them that they are being removed from the interior FF list.

COMMITTEE REPORTS:

2012-13 Budget

Approved Budget	\$311,223.00
Expended	\$47,749.00
Planned Expenditures	\$263,423.00
Remaining	\$51.00

Training - TO Nelsen reported

1. Monthly drill will be on chimney fires.
2. Driver Training Procedure - committee is finalizing updates. Should have final version to present to the chiefs by the November meeting.
3. Fit Testing - one class was completed and removed one name from the past due list. J Evancho is past due for his SCBA physicals as well. AC Coy to follow up on FF Frew.

Computer Committee – everything is up and running. Still waiting for the new computer and printer for Quaker Farms and a replacement printer for Center.

Valley Fire Chiefs Regional Fire School - no report.

Membership

1. Matthew Matula and David Ceste were accepted as Probies at Center. Nick Russell was approved as an active FF by Center. AC Coy stated that a letter was sent by Quaker Farms to R Fehrs requesting that he return al gear issued due to lack of activity.

Standard Operating Procedures - Officers currently reviewing Hydrant Hookup and MAYDAY.

Policies - none

Keyless Entry System - no movement.

UNFINISHED BUSINESS -

1. Salamander System - Chief Pelletier reported that OAA is making form for our use on their system.
2. Map/ Hydrant Books - Waiting funding - if not available it will be added to next year's budget
3. Safety Officer Check List - TO Nelsen said that the committee is working on updates. Final version will be ready for the November Chiefs meeting.
4. Truck Committee - meeting scheduled this month.
5. Fire Safety Trailer - Estimates received to repair the trailer is more than it is worth. AC Coy made a motion to contact Seymour and if they agree we will scrap the trailer. Seconded by AC Prajer. All ayes.
6. Driveway at Riverside - Riverside reviewed the plans from the engineers. They asked to add a handicap ramp at the door and to change the style of fence to be used.

- 7. Tanker 43 Spec - the Board of Selectmen have awarded the Tanker 43 bid to US Tanker.
- 8. Turnout Gear - one set of gear still out. Chief Pelletier is overall not pleased with Globe and Shipman's service for this order for 70 sets of gear.
- 9. Fire Prevention at the schools had 15 Ffs at Quaker Farms and 20 at Center. Chief Pelletier thanked John Ellis and Tony Cuomo for their help.

NEW BUSINESS

- 1. The department will attend the Bethany water supply drill on 11/4/2012 at 8 am at fire4 headquarters. A pumper from Center and a tanker from Quaker Farms or Riverside will participate.
- 2. Cedarstone Road change from Private to a Town Road. A motion was made by AC Coy and seconded by AC Prajer that this road should not be accepted as a town road as long as it does not meet current town road standards. The Fire Department also recommends that all private roads meet the current town road standards to eliminate this problem in the future. All ayes.

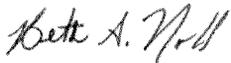
AUDIENCE - none

REMARKS FOR THE GOOD OF THE DEPARTMENT

Weather is getting cooler; dress appropriately and drive with caution.

ADJOURNMENT - AC Prajer moved to adjourn the meeting at 8:34 pm. Seconded by AC Coy. All Aye.

Respectfully submitted,
Pending approval,



Beth A. Noll
Secretary

OCT 17 AM 9:06
 TOWN CLERK
 Beth A. Noll