

MINUTES

Oxford Animal Shelter Committee Regular Meeting

Tuesday, February 5, 2013

Present:

Michelle Cohen
Karen Fisher
Sharon Morton
Ginger Mullin
Kristi Novin
Joan Truax
Jen Waterbury

Absent:

Lori Pokladowski

Open Meeting

Kristi Novin opened meeting at 7:07 p.m.

New Business

Kristi Novin made a motion to add approval of the 9/12/12 Regular Meeting Minutes to the Agenda. Motion seconded by Karen Fisher. All Aye. Motion Carries.

Kristi Novin made a motion to add approval of the 1/10/13 Special Meeting Minutes to the Agenda. Jen Waterbury seconded. All Aye. Motion Carries.

Michelle Cohen made a motion to accept the 9/12/12 Meeting Minutes. Seconded by Sharon Morton. Karen Fisher & Joan Truax abstained from the vote. All other members Aye. Motion carries.

Karen Fisher made a motion to accept the 1/10/13 Special Meeting Minutes. Seconded by Kristi Novin. All Aye. Motion carries.

Fund Raising Plans

Kristi Novin visited a recent Chocolate Expo and took names of potential vendors for future events. One such vendor represents Barefoot Wine and the idea of a wine-tasting was discussed. The possibility of conducting a cooking-type competition with wine tasting was also discussed. Oxford also has a beer brewing company in town and a beer tasting could also be incorporated into this type of event.

Timing for this event would be early March and could potentially become a second large annual fund raiser for the Committee. There would not be enough time to plan this event for 2013

and therefore it was agreed that the event would be planned for 2014, giving the Committee sufficient time to plan. We would look for “celebrity” judges and recruit local restaurants to participate in a Professional competition and also hold an Amateur competition.

At the next meeting, members will discuss advertising, vendors, restaurants and raffles. Kristi will put together a rough outline of event requirements.

Old Business

New Building Update – The Plans and funding request for the new shelter building were presented to the Board of Selectmen on January 16, 2013. The First Selectman advised that he wanted the Animal Shelter and Animal Shelter Committee to contribute funds to the project and advised that further information would be required before approving the project.

Kristi Novin advised that the Animal Shelter was prepared to contribute \$10,000 of the monies they have collected through fund raising to the project. Sharon Morton made a motion for the Animal Shelter Committee to make a matching contribution of \$10,000. Jen Waterbury seconded the motion. All Aye. Motion Carries.

Planning for 2013 Dog Days Event – Committee discussed when a mailing to potential vendors should take place. It was agreed that Kristi will email all vendor paperwork to Committee Members and these will be reviewed and finalized at our March meeting. Vendor packages will be collated and prepared for mailing at our April meeting.

Kristi Novin will compile an email list of 2012 Vendor Participants and they will be sent packages via email at the same time as the mailing.

A discussion regarding whether or not to charge a vendor fee to Non-Profit and Rescue organizations took place. Kristi Novin made a motion that no fee would be charged for the first 10 Non-Profit or Rescue Groups to commit to participation in the 2013 Dog Days Event and additional Non-Profits or Rescue Groups be charged a reduced fee of \$40. Michelle Cohen seconded the motion. Ginger Mullin voted against the motion. All other Members voted Aye. Motion Carries.

It was further agreed that Non-Profit/Rescue Groups requiring a second vendor spot would be charged the reduced fee of \$40 for one additional spot. Any additional spots would be charged at the full vendor fee of \$75.

A brief discussion regarding volunteers and whether we should increase the age of volunteers for the next Dog Days event took place. No specific decision was made.

Adjournment

A motion was made by Kristi Novin to adjourn at 8:52 p.m. Michelle Cohen seconded the motion. All Aye. Motion carries.

Minutes filed subject to approval.

Respectfully submitted by,



Sharon Morton
Committee Recording Secretary

13 FEB 12 PM 2:13
TOWN OF OXFORD, CT
Sharon Morton
TOWN CLERK