

MINUTES
AGGIE PARK FIELDS COMMITTEE
SPECIAL MEETING, OXFORD TOWN HALL
AUGUST 15, 2016, 7:00 P.M.

In attendance: Glen Schumitz, Chairman; Susan Kondic; Rich Chandler; Eric Scheurich, Vic Fallas. **Absent:** Jay Borkowski. **Also present:** Bryan Nesteriak, Town Engineer

Call to Order: Chairman Glen Schumitz call the meeting to order at 7:05 p.m.

Review and Approval of Minutes of June 28, 2016 Special Meeting: Motion to accept was made by Rich Chandler; seconded by Victor Fallas. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Glen Schumitz		
Rich Chandler		
Sue Kondic		
Vic Fallas		
Eric Scheurich		

All in favor; Motion passes.

PHASE I

Approve Submitted Invoices:

Bryan Nesteriak presented to the Committee an Application and Certificate for Payment from Vaz Quality Works, LLC dated August 12, 2016 in the amount of \$235,125.00 (copy attached). He also submitted an invoice from B&B Engineering dated June 8, 2016 in the amount of \$5,415.00 (copy attached) for services rendered in overseeing the project.

Mr. Nesteriak went on to discuss the progress of the Aggie Park project. He said Vaz is about 90% done with excavation and they are in the process of removing and filling slopes. The subgrade of the road is done. Mr. Nesteriak said that runoff is not an issue; controls are in place. Compaction tests have been done. Catch basins are on-site. The company is about one (1) week behind schedule.

Mr. Nesteriak said he meets with Vaz every two weeks to go over progress and any issues that need to be discussed. There was discussion among Committee members with regard to Mr. Nesteriak's report. Mr. Chandler offered his own overview of the project.

After discussion of the invoices, Mr. Schumitz made a Motion to approve Application and Certificate for Payment from Vaz Quality Works in the amount of \$235,125.00. The Motion was seconded by Mr. Fallas. A vote was taken.

Mr. Schumitz then made a Motion to approve B&B Engineering Invoice #1086 dated June 8, 2016 in the amount of \$5,415.00. Mr. Scheurich seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Glen Schumitz		
Rich Chandler		
Sue Kondic		
Vic Fallas		
Eric Scheurich		

All in favor; Motion passes.

There being no further discussion, a Motion was made by Mr. Scheurich to adjourn the meeting. The Motion was seconded by Mr. Scheurich and the meeting was adjourned at 7:39 p.m.

Next meeting is scheduled for September 19, 2016 at 7:00 p.m.

Respectfully submitted,


Lynnette Steeves,
Clerk

16 SEP -6 PM 2:21
TOWN OF OXFORD, CT

TOWN CLERK



E N G I N E E R I N G

39 New Haven Road
Seymour, Connecticut 06483

Invoice

Terms	Date	Invoice #
Due on receipt	6/8/2016	1086

Bill To
Town Of Oxford c/o George Temple 486 Oxford Road Oxford, CT 06478

Project
502 - Aggie Park

Quantity	Description	Rate	Amount
16.5	Principal: Contract documents, preparation and execution (5/13/2016)	60.00	990.00
53.5	Senior Project Engineer: Various site visits, inspections and meetings	60.00	3,210.00
17.75	Project Engineer: Various site visits, inspections and meetings	60.00	1,065.00
2.5	Administrative duties	60.00	150.00
Please make checks payable to "B&B Engineering, LLC." Thank you for your business!		Invoice Total	\$5,415.00

Phone #	Fax #	E-mail	Web Site
(203) 881-8145	(203) 888-0436	contact@bbengrs.com	www.bbengrs.com

APPLICATION AND CERTIFICATE FOR PAYMENT

TOWN OF OXFORD

PROJECT: AGGIE PARK

AIA DOCUMENT G702

486 OXFORD ROAD
OXFORD CT

FROM CONTRACTOR:
Vaz Quality Works, LLC
179 William Street
Bridgeport CT, 06608

Via: Construction Manager
VIA ARCHITECT:

CONTRACT FOR: AGNES TETLAK SCHIAVI PARK-PHASE 1

APPLICATION NO: 2

PERIOD TO: 06/30/16

Distribution to:
 OWNER
 ARCHITECT
 CONTRACTOR

CONTRACTOR'S APPLICATION FOR PAYMENT
Application is made for payment, as shown below, in connection with the contract.
Continuation sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge information and belief the Work Covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payments were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM \$764,000.00
2. Net Change by Change Orders \$0.00
3. CONTRACT SUM TO DATE (Line 1 + 2) \$764,000.00
4. TOTAL COMPLETED & STORED TO DATE \$336,900.00
(Column G on G703)

By: *[Signature]* Date: 08/12/16
05/31/15
State of: CT
County of: FFLD

5. RETAINAGE:
a. 5.00% of Completed Work \$16,845.00
(Columns D + E on G703)
b. 0% of Stored Material \$0.00
(Columns F on G703)
Total Retainage (Line 5a + 5b or \$16,845.00

Notary Public: *[Signature]*
My Commission expires:
Subscribed and sworn to before me this 12th day of August 2016

6. TOTAL EARNED LESS RETAINAGE \$320,055.00
(Line 4 less Line 5 Total)

ARCHITECT'S CERTIFICATE FOR PAYMENT Expires July 31, 2019
Notary Public
STEPHANIE A POWELL

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$84,930.00
(Line 6 from prior Certificate)

ARCHITECT'S CERTIFICATE FOR PAYMENT Expires July 31, 2019
Notary Public
STEPHANIE A POWELL

8. CURRENT PAYMENT DUE \$235,125.00

AMOUNT CERTIFIED \$235,125.00
(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

9. BALANCE TO FINISH, INCLUDING RETAINAGE \$443,945.00
(Line 3 less Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order		\$0.00

By: *[Signature]* Date: 8/15/2016
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

SCHEDULE OF VALUES

APPLICATION NO.: 2
 ARCHITECT'S PROJECT NO.:
 APPLICATION DATE: 06/30/16
 PERIOD TO: 06/30/16

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G/C)	I BALANCE TO FINISH (C-G)	J RETAINAGE (5%) RATE
			FROM PREVIOUS APPLICATION (D + E)							
	SERVICE, ETC	\$35,000.00	\$0.00		\$0.00		\$0.00	0.00%	\$35,000.00	\$0.00
02900	LANDSCAPING	\$30,000.00	\$0.00		\$0.00		\$0.00	0.00%	\$30,000.00	\$0.00
	TOP SOIL & SEEDING	\$13,000.00	\$0.00		\$0.00		\$0.00	0.00%	\$13,000.00	\$0.00
	EROSION CONTROL BLANKET	\$12,500.00	\$0.00		\$0.00		\$0.00	0.00%	\$12,500.00	\$0.00
	WATER QUALITY SWALE & BIO RETENTION				\$0.00					
		\$764,000.00	\$89,400.00		\$247,500.00		\$336,900.00	44.10%	\$427,100.00	\$16,845.00