

**MINUTES
AGGIE PARK FIELDS COMMITTEE
REGULAR MEETING, OXFORD TOWN HALL
SEPTEMBER 19, 2016, 7:00 P.M.**

In attendance: Glen Schumitz, Chairman; Susan Kondic; Rich Chandler, Eric Scheurich, Vic Fallas. **Absent:** Jay Borkowski. **Also present:** Bryan Nesteriak, Town Engineer

Call to Order: Chairman Glen Schumitz call the meeting to order at 7:02 p.m.

Mr. Schumitz commented that Jay Borkowski has not attended a meeting in about two years, possibly one meeting in February 2016. Therefore, he is removing Mr. Borkowski as a member of the Aggie Park Fields Committee.

Review and Approval of Minutes of August 15, 2016 Special Meeting: After a review of the Minutes, Mr. Scheurich made a Motion to amend the Minutes. The Motion to adjourn the 8/15/16 meeting was made by Mr. Schumitz and seconded by Mr. Scheurich.

Motion to accept the Minutes as amended was made by Eric Scheurich; seconded by Glen Schumitz. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Glen Schumitz		
Rich Chandler		
Sue Kondic		
Vic Fallas		
Eric Scheurich		

All in favor; Motion passes.

PHASE I

Approve Submitted Invoices:

Bryan Nesteriak presented three (3) invoices to the Committee for approval: (1) sitework for Vaz Quality Works, \$89,110.00; Invoice No. 2889 dated September 1, 2016 from R Way Signs for sign installed at Aggie Park, \$717.86 (copy attached); and (3) invoice #1146 from B&B Engineering for inspections, attendance at meetings with Vaz, attendance at Aggie Park meetings, \$4,080.00 (copy attached).

Mr. Nesteriak discussed the progress of the Aggie Park project. About 99% of the earthwork is complete and the majority of storm drains is also complete. Only issue left is field drainage. This has not been billed. Vaz is still about one week behind. He said is still working on slopes. More driveway material has been brought in. There may be discussions regarding field drainage.

Company wants to use different product and a different way of installing drains. Mr. Nesteriak has asked for more information. He described his original plan and the change being requested.

Mr. Chandler commented on product that was brought in and Mr. Nesteriak said that product was not being used. There will be coarse sand used. Mr. Chandler noted that he had seen well sites marked. Eastern Water is the company installing the wells.

There was discussion among Committee members with regard to Mr. Nesteriak's report.

Mr. Nesteriak produced a brochure for the Committee to pick out colors for the shed. The Committee inspected the brochure and decided on pewter siding, white trim with a grey roof.

Mr. Chandler noticed a discrepancy in the amount of the invoice from Vaz Quality Works and brought it to Mr. Nesteriak's attention. Mr. Nesteriak checked the discrepancy and this invoice will not be presented at this time. He will go back to Vaz for clarification.

After discussion of the invoices, Mr. Schumitz made a Motion to approve Invoice #1146 dated September 7, 2016 from B&B Engineering in the amount of \$4,080.00. Motion was seconded by Mr. Scheurich. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Glen Schumitz		
Rich Chandler		
Sue Kondic		
Vic Fallas		
Eric Scheurich		

All in favor; Motion passes.

Mr. Schumitz made a Motion to approve Invoice No. 2889 dated September 1, 2016 from R Way Signs in the amount of \$717.86. Motion was seconded by Mr. Scheurich. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Glen Schumitz		
Rich Chandler		
Sue Kondic		
Vic Fallas		
Eric Scheurich		

All in favor; Motion passes.

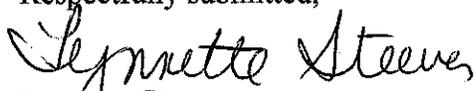
Mr. Schumitz commented on the subject of sod versus seed. There is money for the sod. Sod would make it easier to use the field earlier next year. A lengthy discussion was held among the Committee members and Mr. Nesteriak about the cost of the sod.

He also discussed the use of bleachers. He will present these items to the Board of Finance for approval.

There being no further discussion, a Motion was made by Mr. Schumitz to adjourn the meeting. ~~The Motion was seconded by Mr. Scheurich and the meeting was adjourned at 7:45 p.m.~~

Next meeting is scheduled for October 17, 2016 at 7:00 p.m.

Respectfully submitted,


Lynnette Steeves,
Clerk

16 SEP 26 PM 6:43
TOWN OF OXFORD, CT

TOWN CLERK



E N G I N E E R I N G

39 New Haven Road
Seymour, Connecticut 06483

Invoice

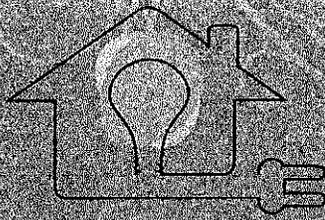
Terms	Date	Invoice #
Due on receipt	9/7/2016	1146

Bill To
Town Of Oxford c/o George Temple 486 Oxford Road Oxford, CT 06478

Project
502 - Aggie Park

Quantity	Description	Rate	Amount
35	Senior Project Engineer: various site visits, inspections, meetings	60.00	2,100.00
10.5	Project Engineer: various site visits, inspections, meetings	60.00	630.00
22.5	Principal: Site visits, coordination, oversight	60.00	1,350.00
Please make checks payable to "B&B Engineering, LLC." Thank you for your business!		Invoice Total	\$4,080.00

Phone #	Fax #	E-mail	Web Site
(203) 881-8145	(203) 888-0436	contact@bbengrs.com	www.bbengrs.com



R Way Signs

R Way Signs
18 Bowers Hill Road
Oxford, Ct 06478

Invoice

SIGNS OF ALL KINDS
BUSINESS ~ HOME ~ AUTO ~ BOAT
203-228-7063
rwaysigns.com

Bill To:

B&B Engineering, LLC

Date	Invoice No.	P.O. Number	Terms	Project
09/01/16	2889	AGILE PAUC		

Item	Description	Quantity	Rate	Amount
Sign	3/4" MDO 4'x6' painted white face, matte black back. Lettered Royal Blue one side as specified. Installed on 2)4x4 p.t. posts		675.00	675.00
	Sales Tax		6.35%	42.86
			Total	\$717.86